



Marist Catholic School Herne Bay Board of Trustees Governance Policy

OUR CHARISM

As Marists, we think, judge, feel and act in the way of Mary

The Board of Trustees (“**the Board**”) is the Crown entity responsible for the governance as well as the control of the management of the school. The Board is the employer of all staff in the school, is responsible for setting the school’s strategic direction in consultation with parents, the school community, staff and students, and ensuring that the school provides a safe environment and quality education for all its students. The Board is also responsible (through the Principal) for overseeing the management of personnel, curriculum, property, finance and administration.

Accordingly the Board will:

1. Protect and promote the school’s special character and be guided by our Marist charism and by our RICH values (Respect, Integrity, Courage, Humility).
2. Ensure consistency with the principles of the Treaty of Waitangi.
3. Hold regular meetings and have structures in place for meetings to be efficient and effective.
4. Ensure support for the principal core business (NAG 1-3) by being proactive, informed and involved in ensuring the other parts of the school are functioning well (NAG 4-6).
5. Conduct robust self review and undertake the necessary professional development to address skill and knowledge gaps.
6. Be a responsible employer.
7. Monitor the Principal’s performance by ensuring he/she is under a robust annual Principal Appraisal and Development Programme.

The Principal is the Board’s chief executive in relation to the school’s control and management. The Principal will ensure that the Board is informed and supported in its work. In particular the Principal will:

8. Provide information in a timely, accurate and understandable fashion, addressing the various issues to be monitored by the Board.
9. Provide financial reports that make clear significant trends and data relevant to agreed benchmarks and Board agreed measures.
10. Inform the Board of significant trends, implications of Board decisions, issues arising from policy matters or changes in the basic assumptions upon which the Board’s policies are based.
11. Inform Board members when for any reason there is actual or anticipated non-compliance with a Board policy.
12. When gathering information for fully informed Board choices, provide a wide range of views and perspectives.

